

**College of Agricultural and Environmental Sciences**  
**Office of Diversity Relations & Multicultural Affairs**  
*2016-17 Diversity Awards*

The College of Agricultural and Environmental Sciences, Office of Diversity Relations - Diversity Awards recognizes outstanding accomplishments of individuals, groups, or teams who have contributed to diversity and inclusion efforts at the University of Georgia, College of Agricultural and Environmental Sciences. Awards of up to \$1000 to further support initiatives in the 2016-2017 academic year will be granted, with one award given in each of the following categories:

- Faculty
- Staff
- Student or Student Groups
- Departments/Units

The College of Agricultural and Environmental Sciences recognizes diversity contributions that go beyond the nominee's assigned duties. Up to four recipients of the awards, limited to one person per unit or department, will be announced at the D.W. Brooks Awards.

**ELIGIBILITY**

Nominees can represent academic or administrative units (or teams within a unit), campus organizations, student groups, faculty or staff who have implemented policies, procedures, and/or programs to enhance diversity. Diversity includes age, race, ethnicity, gender, national origin, language, religion, creed, sexual orientation, socio-economic status, and disability.

**CRITERIA**

Submit a letter of nomination (*not exceeding four pages*) that addresses how the nominee has demonstrated a significant commitment to enhancing diversity through one or more of the following:

- Description of accomplishments, leadership, and service in support of diversity enhancements
- Description of achievement in creating a supporting environment that promotes diversity and inclusion
- Description of achievement in recruiting and retaining diverse groups to faculty, staff, and administrative positions
- Description of achievement in recruiting, retaining, and graduating diverse groups of students

The nominating letter should cite specific accomplishments and services of the nominee in relationship to any or all of the above four criteria. Specifically, address the following:

- What is the purpose and scope of the effort or event (is it targeted at faculty, staff or students)?
- Discuss the sustainability of the effort or event (is this an on-going effort or a one-time event)?
- What activities does the effort or event include?
- Why does the group or individual deserve recognition for the program, curriculum, training, etc?
- What obstacles had to be overcome to execute the effort?
- How is this initiative innovative?
- What impact has the effort had?
- How has the effort supported organizational change?
- Discuss how the effort conveyed cultural inclusivity and appreciation for diversity.

**NOMINATION**

Nominations can be made by any UGA employee who is familiar with the nominee's commitment to diversity. Special attention should be given to recognize efforts that have the potential to be sustained over time or can be replicated in comparable situations.

**DUE DATE AND SELECTION PROCESS**

The completed packet, including the letter of nomination and the nomination form, must be received by July 29, 2016; after that date, the Diversity Awards Committee will review the nominations and select the recipients. The selected awardees will be recognized at the D. W. Brooks Awards Ceremony fall 2016.

Nominations should be submitted via email to: [CAESODR@uga.edu](mailto:CAESODR@uga.edu) . **Questions about the awards or nomination process should be directed to Dr. Victoria David at 706-542-8826.**

## 2016-2017 Diversity Awards

### Nomination Form

#### Individual Nominee Information

Last Name:	First Name:
Title:	Campus Address:
Department/ Office/Organizations: Check one: <input type="checkbox"/> Faculty <input type="checkbox"/> Staff	
Work Phone:	Email:

#### Unit/Department/Student Group Nomination Information

Unit/ Department/Student Group Name:	
Name of Lead Contact Person for Nominated Unit/Department/Student Group:	
Campus Address:	
Work Phone:	Email:

Signature of Nominee's Department Head: \_\_\_\_\_

#### Nominator Information

Last Name:	First Name:
Title:	Campus Address:
Department/Office/Organization:	
Work Phone:	Email:

Signature of Nominee's Department Head: \_\_\_\_\_

Letter of nomination (per instructions on accompanying page) and nomination forms must be submitted via email to CAESODR@uga.edu by July 29, 2016. Questions about the awards or nomination process should be directed to Dr. Victoria David - 706-542-8826.